

Notification

Urban Development and Urban Housing Department
Sachivalay, Gandhinagar
Date: 15th July, 2017

**The Gujarat
(Right of
Citizens to
Public
Services)
Act, 2013.**

No:-GHV/217 of 2017/EDB/102017/275514/L:- In exercise of the powers conferred by section 4 of the Gujarat (Right of Citizens to Public Services) Act, 2013 (Guj. 16 of 2013) and in supersession of the Government Notification. Urban Development and Urban Housing Department No. KV/63/2016/4443/P dated the 21st March, 2016. the Government of Gujarat hereby specifies the following services to be delivered by the Municipal Corporations and Municipalities as per Table I and Urban / Area Development Authorities as per Table 2. In the time limit as stipulated in column (3), namely:-

Table No -1

Municipal Corporation and Municipality		
Sr.No.	Service Name	Time Limit
(1)	(2)	(3)
1	To make new assessment for property Tax	09 days
2	To change name in property	30 days
3	To comply objection regarding new assessment for property tax	30 days
4	For property Tax refund	15 days
5	To change/delete the tenant name	15 days
6	To obtain new water connection	30 days
7	To obtain new drainage connection	30 days
8	Dwelling (Individual) Building Permission	15 days
9	Dwelling (Society/Complex) Building Permission	30 days
10	Industrial/Commercial/others Building Permission	30 days
11	Birth Certificate	03 days
12	Death Certificate	03 days
13	New Registration under Shops and Establishment Act	01 day
14	Renewal under Shops and Establishment Act	01 day
15	Edible-Non Edible License	30 days
16	License for Market	15 days
17	Registration for Engineer/Architect/Structural designer/Plumber/Contractor	30 days
18	Hawker's Registration	30 days
19	Professional tax registration	03 days
20	Fire No Objection Certificate	07 days
21	No Objection Certificate for Layout (for Non Agriculture Sanction)	15 days
22	No Objection Certificate for sub-planning sanction	15 days
23	No Objection Certificate for Plan Renewal	15 days
24	From Building Permission to Building Use Permission(For Building Permission-30 days, For Plinth Level Inspection-7 days, For Building Use Permission Inspection-7 days and issuing certificate for it-01 day, in this manner totally time period -45 days)	45 days
25	T.P. Form 'F' Copy	03 days
26	T.P. part Plan	03 days
27	Zoning Certificate	03 days
28	D.P. part Plan	03 days
29	To utilize right of Way for obtaining electric connection	07 days

Table No - 2

Urban/Area Development Authority		
Sr.No.	Service Name	Time Limit
(1)	(2)	(3)
1	Registration for Engineer/Architect/Structural designer/Plumber/Contractor	30 days
2	Hawker's Registration	30 days
3	Professional tax registration	03 days
4	Fire No Objection Certificate	07 days
5	No Objection Certificate for Layout (for Non Agriculture Sanction)	15 days
6	No Objection Certificate for sub-planning sanction	15 days
7	No Objection Certificate for Plan Renewal	15 days
8	From Building Permission to Building Use Permission(For Building Permission-30 days, For Plinth Level Inspection-7 days, For Building Use Permission Inspection-7 days and issuing certificate for it-01 day,in this manner totally time period -45 days)	45 days
9	T.P. Form 'F' Copy	03 days
10	T.P. part Plan	03 days
11	Zoning Certificate	03 days
12	D.P. part plan	03 days
13	Dwelling (Individual) Building Permission	15 days
14	Dwelling (Society/Complex) Building Permission	30 days
15	Industrial/Commercial/others Building Permission	30 days
16	To utilize right of Way for obtaining electric connection	07 days

By order and in the name of Governor of Gujarat,


(Anand Zinzala)

Joint Secretary to Government.

To,

- (1) Principal Secretary to Hon'ble Governor, Raj bhavan, Gandhinagar.
- (2) Principal Secretary to Hon'ble Chief Minister, Sachivalaya, Gandhinagar.
- (3) Personal Secretary to Hon'ble Deputy Chief Minister, Sachivalaya, Gandhinagar.
- (4) Personal Secretary to all Hon'ble Ministers, Sachivalaya, Gandhinagar.
- (5) Personal Secretary to Hon'ble Minister of State (Health & Family Welfare and Urban), Sachivalaya, Gandhinagar.
- (6) Personal Secretary to all Hon'ble Ministers of state, Sachivalaya, Gandhinagar.
- (7) All A.C.S. /P.S./ Secretaries, all departments, Sachivalaya, Gandhinagar.
- (8) Principal Secretary, Industries and Mines Department, Sachivalaya, Gandhinagar.
- (9) Industries Commissioner, Gujarat State, Udhog Bhavan, Gandhinagar.
- (10) Secretary (ARTD), General Administrative Department, Sachivalaya, Gandhinagar,
- (11) All Municipal Commissioners,
- (12)) Commissioner, Gujarat Housing Board, Pragati nagar, Naranpura, Ahmedabad.
- (13) Director of Municipalities, Gujarat State, Gandhinagar (With a request to send the copy of notification to all Municipalities for necessary action.)
- (14) All Collectors
- (15) All District Development Officers
- (16) Chief Town Planner, Gujarat State, Gandhinagar
- (17) All Chief Executive Officers, Urban / Area Development Authorities.
- (17) All Joint / Deputy / Under Secretaries, Urban Development and Urban Housing Department
- (18) All Branches, Urban Development and Urban Housing Department
- (19) Manager, Government Press, Gandhinagar. With a request to publish in ordinary Government Gazette and send 500 copies to this department.
- (20) Select File.



NOTIFICATION

Urban Development and Urban Housing Department

Sachivalaya, Gandhinagar

Date: 9th December, 2020

The Gujarat
(Right of
Citizens to
Public
Services)
Act, 2013.

No:-GHV/188 of 2020/EDB/102017/275514/L:- In exercise of the powers conferred by section 4 of the Gujarat (Right of Citizens to Public Services) Act, 2013 (Guj. 16 of 2013) and in continuation of the Government Notification of Urban Development and Urban Housing Department No: GHV/217 of 2017/EDB/102017/275514/L dated the 15th July, 2017, the Government of Gujarat hereby adds/modifies/replace the following services to be delivered by the Municipal Corporations and Municipalities as per Table No - 1 and Urban / Area Development Authorities as per Table No - 2, within the time limit as stipulated in column (3), namely:-

Table No.-1

1. Column - 2 of Sr. no. 14 is modified as below.

Municipal Corporation and Municipality		
Sr. No	Service Name	Time Limit
(1)	(2)	(3)
14.	To Make Changes In Registration Certificate Obtained Under Shops And Establishment Act	01 day

2. In Column no. 3 of Sr. no. 19, the figure and words "03 days" are replaced by "01 day".
3. In Column no. 2 of sr. no. 29, the words "To utilize right of Way for obtaining electric connection" are replaced by the words "Road Cutting and Right of Way Permission Application".
4. After Sr. no 29, following Sr. no. 30 and 31 are added.

Municipal Corporation and Municipality		
Sr. No	Service Name	Time Limit
(1)	(2)	(3)
30.	Inspection for Road Cutting and Right of Way Application	03 days
31.	Mobile Tower Approval	30 days

Table No.2

1. In Column no. 3 of Sr. no. 3, the figure and words "03 days" are replaced by "01 day".
2. In Column no. 3 of Sr. no. 16, the words "To utilize right of Way for obtaining electric connection" are replaced by the words "Road Cutting and Right of Way Permission Application".

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3. After Sr. no 16, following Sr. no. 17 and 18 are added.

Urban/Area Development Authority		
Sr. No	Service Name	Time Limit
(1)	(2)	(3)
17.	Inspection for Road Cutting and Right of way Application	03 days
18.	Mobile Tower Approval	30 days

By order and in the name of Governor of Gujarat,



Prakash Dutta

(Prakash Dutta)

Officer on Special Duty and Ex Officio Deputy Secretary,
Urban Development and Urban Housing Department

To,

- (1) Principal Secretary to Hon'ble Governor, Raj Bhavan, Gandhinagar.
- (2) Additional Chief Secretary to Hon'ble Chief Minister, Sachivalaya, Gandhinagar.
- (3) Personal Secretary to all Hon'ble Ministers, Sachivalaya, Gandhinagar.
- (4) Personal Secretary to all Hon'ble Ministers of state, Sachivalaya, Gandhinagar.
- (5) Secretary (ARTD), General Administrative Department, Sachivalaya, Gandhinagar,
- (6) Additional Chief Executive Authority, Gujarat Urban Development Mission, Gandhinagar.
- (7) Industries Commissioner, Gujarat State, Udhyog Bhavan, Gandhinagar.
- (8) All Municipal Commissioners,
- (9) Commissioner, Gujarat Housing Board, Pragatinagar, Naranpura, Ahmedabad.
- (10) Commissionerate of Municipal Administration, Gujarat State, Gandhinagar (With a request to send the copy of notification to all Municipalities for necessary action.)
- (11) All Collectors.
- (12) Chief Town Planner, Gujarat State, Gandhinagar
- (13) All Chief Executive Officers, Urban / Area Development Authorities.
- (14) All Branches, Urban Development and Urban Housing Department
- (15) Manager, Government Press, Gandhinagar. With a request to publish in ordinary Government Gazette and send 100 copies to this department.
- (16) Select File.